

Glocester Libraries  
Glocester Manton Free Public Library  
& Harmony Library  
Service Policy

Harmony Library and Glocester Manton Library share the responsibility of providing library services to the Town of Glocester and the surrounding area. Although independent, the Glocester libraries plan cooperatively to offer services in a cost-effective manner. The Harmony Library and the Glocester Manton Free Public Library shall strive to:

1. Select, organize and provide free and equal access to all library materials and resources. These materials and resources will be regularly reviewed to maintain a current, varied and responsive collection.
2. Expand the library's immediate collection to include materials available through holds in the Ocean State Libraries network, interlibrary loans through the Library of Rhode Island Network, electronic access to external databases, online audio and eBooks through Ocean State Libraries network and other resource sharing methods.
3. Provide accurate, efficient and friendly reference services and assistance to patrons in-house, over the telephone and via email.
4. Provide services and programs targeted to the unique information needs and abilities of identified user groups through such activities as children's story times, adult book discussions, one-one-one computer instruction, etc.
5. Cooperate with community organizations and businesses to promote library services, increase program offerings and enhance access to specialized collections.
6. Participate in the Ponaganset Regional Library Network which promotes public library services to local students and teachers and keeps Foster and Glocester libraries informed of student projects and respective library needs.
7. Offer for use a 55-person Community Room and a small Conference Room that seats 8 to local non-profit organizations at no fee.
8. Provide home delivery of library materials to the residents of Glocester who are temporarily or permanently unable to come to the library due to disability, injury or long-term illness.
9. Provide access to the Internet and current Microsoft Office applications.
10. Provide a minimal level of value added services such as a BW photocopier, scanner, facsimile transceiver and a computer printer.

Written by Gayle Wolstenholme, Director of Glocester Manton and Harmony Libraries

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